



**Manurewa High School**  
*'a tradition of excellence'*

## **ENROLMENT APPLICATION**

### **LIVING ARRANGEMENTS DECLARATION**

The Education Act gives a guarantee of enrolment to students who live in the home zone specified in the School's enrolment scheme. The Board of Trustees needs to be sure that an in-zone address is genuine because the Board is required to manage the school for the benefit of local students.

In addition to specific documents showing proof of residence, it is a requirement for you to complete the following declaration as part of your application to enrol at Manurewa High School. The questions in this declaration follow the guidelines as specified by the Ministry of Education.

**First Name:** ..... **Family Name:** .....

**Details of the last school which the student attended:**

Name of School: .....

Country: .....

Home address of student while at their last school: .....

.....

**THE FOLLOWING QUESTIONS REFER TO THE STUDENT'S LIVING ARRANGEMENTS AS PROVIDED ON THE ENROLMENT APPLICATION:**

**Complete this section if the student WILL be living with their parent(s):**

How long have you lived at the address stated on the Enrolment Application? .....

What family members (and other people) live at your address? .....

.....

Address Ownership:                      Own                       Rent                       Board

How long do you intend to stay at this address? .....

Will the student be staying at any other address on a regular basis?

NO                       YES                       If **YES**, please provide details below:

Staying with (*name*) .....

Relationship to Student .....

At (*address*) .....

***please turn over to complete and sign***

**Complete this section if the student will NOT be living with their parent(s):**

How long has the student been living at the address shown on the Enrolment Application? .....

What reasons are there for this living arrangement?.....

.....

Who should the School contact in case of serious emergency or serious discipline matters?

Name: .....

Phone: Home: ..... Work:..... Mobile: .....

Will the student be staying at any other address on a regular basis?

NO  YES  If **YES**, please provide details below:

Staying with (*name*) .....

Relationship to Student .....

At (*address*) .....

If any issues arise from the above information, the Board of Trustees may wish to interview you to ensure the genuineness of the application.

**If your application for enrolment is declined, you may appeal the Board of Trustees' decision by asking the Ministry of Education to direct the Board to enrol the student. Application forms are available from the Ministry's local office.**

**INFORMATION PRIVACY**  
The personal information provided in this application will be used for School management purposes and for appropriate statistical returns. The information will not be published in any identifying manner without the specific permission of those named. Those named will have rights of access to, and correction of the information held by the School. The School will keep relevant records on all students but no information concerning an unsuccessful applicant will be retained. The School will take reasonable steps to check that the information held is up to date.

Signed: .....

Name: .....

Date: .....