

Guide to filling out the enrolment forms for admittance to Manurewa High School

1. Please use block/capital letters.
2. Write clearly.
3. Where we have asked for the International Students Parents names and signatures, could at least one parents name and signature appear? It is a requirement that these signed forms be recorded in the International Students file.
4. If your son/daughter is accepted by us, you will be given a letter of acceptance. At this stage it is necessary for you to pay the school fees.
5. Following the payment of fees, you will be given an Offer of Tuition and a receipt for fees paid. Along with the Acceptance letter, these should be forwarded to the Department of Immigration as soon as possible.
6. Depending on the country that you are coming from, and the time of year that you are applying, it may take a while for your Student Visa to be processed. The sooner you apply, the sooner the Visa will be issued. The Student Visa will only be issued for the period that the School Fees are paid for.
7. The Office of International Students at Manurewa High School will offer assistance in completing the enrolment forms. Please contact me at met@manurewa.school.nz
I am in the office on Monday, Wednesday and Friday 0700hrs to 1000hrs

Please ask for help if necessary

Helene Metcalfe (Mrs)
Office of International Students